

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – June 13, 2019
Regular Session 7:00 p.m.
Willows City Council Chambers
201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome Visitors
- 1.3 Flag Salute was led by Hunter Thompson.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for June 13, 2019
Mrs. Knight moved, seconded by Mr. Ward to approve the Agenda for June 13, 2019.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular Meeting of May 2, 2019 and Special Meeting of May 13, 2019.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of May 2, 2019 and Special Meeting of May 13, 2019.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA)** – No reports
- 4.2 **Principals**
WHS – Mr. Johnstone reported:
 - Thanks to the Board for a great school year and all they do for WHS.
 - Graduation was a great success.
 - Hired a new PE teacher, Assistant Principal/Athletic Director and Art teacher.
 - Looking forward to next year. Met with the math department and will have benchmark testing set up for four times next year. Will be using “Get More Math” in all three integrated math courses. Teachers in Integrated 1 and 2 have already seen progress with this program. It will be free for the high school for the 2019/20 school year.
 - English department just completed the mapping for all four years of English. They will also be implementing benchmark exams and essays this coming year. They have created common rubrics for writing in English 9-12 and have mapped out each year’s coursework that will be shared with students and parents at the beginning of the school year.
 - Summer school is in session, and there are a number of students attending.
 - Next year, WHS plans on jumping right in with rigor in the classroom and a firm policy for all students on attendance and cell phones.
 - Met with incoming ASB President and Senior Class President to go over some of next year’s thoughts to promote school spirit. Seniors want to paint the senior parking lot spaces as a class fundraiser. They have been told no due to issues in the past. They also want to decorate their caps for graduation as other schools allow it. They have been told no as it is a huge undertaking and very time consuming to insure that they are appropriate and not a distraction. Mr. Johnstone introduced Jaycee Ward, ASB Vice President, and Tayler Berens, Senior Vice President, who presented their ideas on painting the parking spaces and decorating their graduation caps. President Geiger referred these decisions back to the principal. Suggestion was made that seniors make a sign for their parking spaces.

WIS – Dr. Geivett reported on behalf of Steve Sailsbery:

- WIS appreciated all five board members attending graduation and the support they continue to show WIS.
- 125 8th graders participated in the graduation ceremony out of 132 possible. Five did not walk due to not meeting the academic standards, and two did not walk due to discipline issues. Interventions put in place this year by teachers and the counselor had a positive effect on the graduation numbers.
- 19/20 master schedule has been set.

MES – No report

WCHS – Dr. Geivett reported:

- Thank you to the Board for approving a new teacher. Will be interviewing prospective candidates the week of June 24, 2019.
- Enrollment to start the year will be 28-29 students.
- Thank you to those Board members who attended graduation.

4.3 Director of Business Services – Debbie Costello reported:

- Food Services is working on recipe development and menu enhancement for 2019/20.
- Legislature has adopted the 2019/20 state budget. Governor still has another opportunity to review the budget and make any changes. Hopefully, the budget will be finalized by the end of June. A couple of changes have been made that would affect the WUSD budget being adopted. If it is approved as is, changes will be made and brought back in August. These potential changes include:
 - Retiree benefits. STRS employer share will be decreasing less than anticipated, but PERS is greater; consequently, they will equalize and be the same percentages going forward through 2023/24 which is 18.1%.
 - New professional development programs.
 - Allocated dollars to extend the one time classified school employees’ summer assistance program to another year.
 - Additional dollars for breakfast after the bell program.
- Community Eligibility Program (free meals districtwide) is a five year program and depending upon what the unduplicated or free and reduced population is, the District can recertify and extend it beyond the five years. If the District numbers fluctuate in regards to the student demographic percentages, the reimbursement rate can move up a funding level. Also, the District will be changing the way information is collected from families this year. It will go through the District Office instead of the school sites.

4.4 Director of State and Federal Programs – Ellen Hamilton reported:

- Distributed and reviewed the McKinney-Vento form that is required to be sent home with students. Discussed the definition of homelessness.
- 40 students completed the CTE Pathways in 2018/19. These are juniors and seniors who completed all three years of a CTE pathway. Students who have completed two years of a CTE pathway are considered concentrators.

| CTE Pathway | Completers | Concentrators |
|----------------------------|------------|---------------|
| Agri-Science | 9 | 16 |
| Ag Mechanics | 2 | 7 |
| Child Development | 20 | 4 |
| Patient Care | 4 | 21 |
| Foods | 9 | 28 |
| Systems Diagnostics (Auto) | 3 | 29 |

4.5 Superintendent – Dr. Geivett reported:

- It was a great year, and graduations went very well.

4.6 Board of Education Members

Mr. Ward reported:

- Attended WIS and WHS graduations. They were very well organized and speeches were great.
- Attended a City of Willows meeting regarding proposed sewer rate increases.

Mrs. Knight reported:

- Attended WIS, WHS and WCHS graduations and they were fabulous.
- Thank you to all staff for their hard work.

Mr. Parisio reported:

- Attended WIS and WHS graduations. They were very nice and crowds were respectful.

- ASB and WHS Boosters barbecued approximately 300 hamburgers for the end of school barbecue.
- Hanna Parisio is the newly elected ASB President and is already planning events.
- Very good Glenn County Fair, and our students did well.

Mrs. Taylor reported:

- Great end of the school year and it was very busy. Attended a multitude of events in the months of May and June to include the FFA banquet, WHS Open House, Lamb Derby, Glenn County Fair, WHS Scholarship Night, MES Open House, WHS Band concert, and graduations. Was a member of the interview committee for the WHS Assistant Principal position.
- Glad to hear that Food Services is going to do menu enhancements.
- Sober Grad will start selling fireworks on June 28th. It is one of Sober Grad’s main fundraisers.

Mr. Geiger reported:

- Attended WIS, WHS and WCHS graduations. Gave the graduation speech at WCHS and enjoyed having it in the park.
- Thank you to our community for its generosity in providing scholarships to WHS students.

5. **CONSENT CALENDAR**

A. GENERAL

1. Accept donation from Safety Tire in the amount of \$1,000.00 for the WHS Baseball program.
2. Accept donation from Southern Company Gas in the amount of \$500.00 for the WHS Baseball program.
3. Accept donation from Steven Jones Farms in the amount of \$150.00 for the WHS Auto Shop.
4. Accept donation from Jim and Nancy Hutson in the amount of \$100.00 for Mrs. Roessel’s class.
5. Accept donation from Willows Music Boosters in the amount of \$22,196.58 to the WUSD music programs for food, band shirts, parade entry fees, summer drum major camp, partial payment of new band uniforms, and a new field podium.
6. Approve David Johnstone and Mort Geivett as California Interscholastic Federation (CIF) League Representatives for the 2019/20 school year.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #18-19-50 through #18-19-52 to attend school in another district for the 2018/19 school year.
2. Approve Interdistrict Requests for Students #19-20-7 through #19-20-16 to attend school in the Willows Unified School District for the 2019/20 school year.
3. Approve Interdistrict Requests for Students #19-20-8 through #19-20-9 to attend school in another district for the 2019/20 school year.
4. Approve Overnight Field Trip Request for Willows High School FFA to attend the FFA Officer Retreat in Lakehead July 10-12, 2019.
5. Approve the 2019 CARS (Consolidated Application and Reporting System) Spring Collection.

C. HUMAN RESOURCES

1. Approve employment of Jasmin Velazquez, WIS Instructional Aide II (3.9 hrs/day), effective May 13, 2019.
2. Approve employment of the following employees for the Summer Program vacancies which will be billed to BCOE Migrant Ed:

| | |
|----------------|-----------------|
| Lead Cook | Nora Ayala |
| Assistant Cook | Cristina Ocampo |
3. Approve employment of Anthony Neuhauer for Maintenance Department Summer Help.
4. Approve prep period buy out for Julio Garcia (Spanish I) for 2019/20 school year.
5. Approve prep period buy out for Jennifer Ovitz (Study Skills) for 2019/20 school year.
6. Approve prep period buy out for Inette Howard (Social Studies) for 2019/20 school year.
7. Approve appointing Mark Huntley as a Teacher on Special Assignment at WIS for 3 periods (2 periods/1 prep period buy out) - Administrative Coverage Support for the 2019/20 school year.
8. Approve employment of Hunter Gardner-Thompson, MES Counseling Intern, effective August 7, 2019.
9. Approve employment of Nikeedra Davis, WHS Teacher, effective August 7, 2019.
10. Approve employment of Joshua Molchen, MES Teacher, effective August 7, 2019.
11. Approve employment of Melody Blu, MES Teacher, effective August 7, 2019.
12. Accept resignation of Danielle Andrade, WHS Teacher, effective June 7, 2019.
13. Accept resignation of Samantha Russell, MES Teacher, effective June 7, 2019.

14. Accept resignation of Aleina Gerstenberger, WHS Teacher, effective June 7, 2019.
15. Accept resignation of Tim Drury, WHS Assistant Principal, effective June 30, 2019.
16. Approve Maternity/Child Rearing leave request for Jessa McCarty, WIS teacher, to commence approximately November 4, 2019, and ending approximately December 16, 2019.
17. Approve the following 2019/20 WHS Fall Coaches:

| | |
|-----------------------------------|--------------------------------------|
| Varsity Football – Head Coach | Manuel Rakestraw |
| Varsity Football – Assistants | Mike Biggs |
| Varsity Football – Volunteers | Kent Thayer |
| JV Football – Head Coach | Jose Cano |
| JV Football – Assistant | Jimmy O’Reilly |
| JV Football – Volunteer | Rich Warren |
| Varsity Volleyball – Head Coach | Carol Martin |
| JV Volleyball – Head Coach | Olivia Fleming |
| JV Volleyball – Volunteer | Nikeedra Davis |
| Varsity Girls Tennis – Head Coach | Karen McSpadden |
| Cheerleading – Head Coach | Becky Biggs |
| Cheerleading – Volunteer | Britton Bassetti (pending clearance) |
| Swimming – Head Coach | Patrick Sears |
| Cross Country – Head Coach | Robert Stupey |

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 5/1/19 through 6/5/19.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Approve the College and Career Access Pathways Partnership Appendix with Butte College for the 2019/20 school year.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the College and Career Access Pathways Partnership Appendix with Butte College for the 2019/20 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Schedule of WUSD Regular Board Meetings for the 2019/20 school year.
Mrs. Knight moved, seconded by Mr. Parisio to approve the Schedule of WUSD Regular Board Meetings for the 2019/20 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Local Control Accountability Plan (LCAP).
Mrs. Knight moved, seconded by Mr. Geiger to approve the 2019/20 LCAP.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Local Control Accountability Plan (LCAP) Federal Addendum.
Mrs. Knight moved, seconded by Mr. Parisio to approve the 2019/20 LCAP Federal Addendum.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

3. **(Action)** Approve the Annual Title III Local Plan Update.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Annual Title III Local Plan Update.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Discussion/Possible Action)** Additional FFA Stipend for the 2019/20 school year.
Staci Alves and Katie Jones, teachers at WHS, are requesting a third Ag teacher stipend for the 2019/20 school year and to be re-evaluated for following years. Currently, WHS has an FFA Advisor and an Assistant FFA Advisor. The stipends are based on a percentage of Class III, Step 1 of the certificated salary schedule. Mrs. Alves and Mrs. Jones distributed information on how many hours each of them worked in 2018/19, and they also distributed information on what other districts are currently paying their Ag teachers above their salaries. For 2018/19, there were three active Ag teachers. Staci Alves, FFA Advisor worked 587.5 hours and was compensated for 240 hours. Katie Jones, Assistant FFA Advisor, worked 332 hours and was compensated for 216 hours. Brandon McCorkle worked 532 hours and received no stipend. With additional students signing up for FFA, four additional Ag courses, and the hours put in, they are asking the Board to approve the additional Assistant FFA Advisor. Discussion ensued.

Mrs. Knight moved, seconded by Mr. Parisio to add one additional Assistant FFA Advisor at the same rate as the current Assistant FFA Advisor. Further discussion ensued. Mr. Parisio withdrew his second, and Mrs. Knight withdrew her motion.

President Geiger requested this item be brought back to the August 1, 2019 agenda.

2. **PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal from the California School Employees Association #119 (CSEA) to the Willows Unified School District (WUSD) for the 2018/19 school year.**

President Geiger opened the Public Hearing at 8:27 p.m.

- o President Geiger read the following statement:

“I understand that the CSEA Bargaining unit would like to “sunshine” their 2018/19 proposal tonight. On behalf of the Board, I would like to say a couple of things.

1. The District will “sunshine” the document as requested because CSEA has asked that it be included on the agenda and subject to the mandated public hearing. This item does not require Board action. By placing the item on the agenda for public hearing, the Board is by no means endorsing its contents.
 2. I would like to go on record that I have concerns with Item #5 on the CSEA proposal, as I have sat at the bargaining table and represented the Board during past negotiations sessions and I have examined the contract agreement that was signed on March 7, 2017 and ends in June 2020. I know that the text of that agreement says under 32.2.1, “Reopeners for 2017/18 shall be two (2) mutually agreed upon non-monetary openers for each party, and 32.2.2, “Reopeners for 2018/19 shall be two (2) mutually agreed upon non-monetary openers for each party.” However, the contract has no mention of any re-openers for the 2019/20 school year. Item #5 seems to attempt to circumvent the established agreement and allow for a monetary re-opener for the 2019/20 school year even though the contract does not call for it. Even though this is not an “action” item on our agenda, I would like to direct Dr. Geivett to address this issue at the next bargaining session with CSEA. Again, I would like to go on record on behalf of the Board as having concerns about Item #5 of the CSEA proposal and I am opposed to its inclusion in the document as presented tonight.”
- o CSEA President, Kathleen Morrison responded to President Geiger and indicated that it was not CSEA’s intention that 2019/20 would not be reopened and she hopes the Board will reconsider.

President Geiger closed the Public Hearing at 8:33 p.m.

3. **PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal from the Willows Unified School District (WUSD) to the California School Employees Association #119 (CSEA) for the 2018/19 school year.**

President Geiger opened the Public Hearing at 8:33 p.m.

- Dr. Geivett shared that the District and CSEA will be negotiating on June 28, 2019 to discuss both CSEA and the District's proposals.

President Geiger closed the Public Hearing at 8:35 p.m.

4. **(Action)** Approve the Initial Proposal from the Willows Unified School District to the California School Employees Association Chapter #119 for the 2018/2019 school year.
Mrs. Taylor moved, seconded by Mr. Parisio to approve the Initial Proposal from the Willows Unified School District to the California School Employees Association Chapter #119 for the 2018/2019 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2018-19-13 and the 2019/20 Spending Plan for the Education Protection Account.
Mrs. Taylor moved, seconded by Mr. Parisio to approve Resolution #2018-19-13 and the 2019/20 Spending Plan for the Education Protection Account. Roll call vote was taken.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Willows Unified School District's 2019/20 Original Budget.
Mrs. Knight moved, seconded by Mr. Geiger to approve the Willows Unified School District's 2019/20 Original Budget.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
3. **(Information/Discussion)** Disclosure of Reserves in Excess of Minimum Requirement. Information only – no action was taken.
4. **(Action)** Approve Agricultural Career Technical Education Incentive Grant 2019/20 Application for Funding.
Mrs. Taylor approved, seconded by Mr. Geiger to approve the Agricultural Career Technical Education Incentive Grant 2019/20 Application for Funding.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
5. **(Action)** Approve Agreement for Professional Services between WUSD and Hancock, Park & DeLong for school facilities consulting services pertaining to the School Facility Program.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Agreement for Professional Services between WUSD and Hancock, Park & DeLong.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
6. **(Action)** Approve Agreement for Professional Services between WUSD and Infinity Communications and Consulting for Category One E-Rate Consulting Services.
Mr. Geiger moved, seconded by Mrs. Taylor to approve Agreement for Professional Services between WUSD and Infinity Communications and Consulting for Category One E-Rate Consulting Services.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting will be held on August 1, 2019 at 7:00 p.m. at the Willows Civic Center.
- 7.2 WHS Booster's Golf Tournament will be held on August 3, 2019.
- 7.3 Back to School Luncheon will be held on August 7, 2019 at 12:00 p.m.
- 7.4 School Starts on August 8, 2019.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:46, the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Open Session.

9. **CLOSED SESSION**

Closed Session began at 8:56 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 9.2 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 9:56 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Evaluation of Superintendent was given, and based on the evaluation, the Board elected to extend the Superintendent's contract for one additional year.

11. **ADJOURNMENT**

Meeting was adjourned at 9:57 p.m.